

FEDERAL LAW OBLIGATES BROWN & GAY ENGINEERS, INC. TO PROVIDE REASONABLE ACCOMMODATION TO THE KNOWN DISABILITIES OF APPLICANTS AND EMPLOYEES, UNLESS TO DO SO WOULD POSE AN UNDUE HARDSHIP. PLEASE FEEL FREE TO LET US KNOW IF YOU NEED AN ACCOMMODATION TO COMPLETE THE APPLICATION PROCESS OR TO PERFORM ANY ESSENTIAL ELEMENTS OF THE POSITION SOUGHT. Applicants are considered for all positions applied for, and employees are treated during employment without regard to race, color, religion, sex, natural origin, age (over 40), disability or any other prohibited basis of discrimination, as provided under applicable state and federal law.

### Personal Information

Last Name		Middle Initial	First Name	
Address			City	State
Zip				
Social Security Number	Phone		Business Phone IF OK to use	
Referred by: <input type="checkbox"/> Newspaper <input type="checkbox"/> Tech Journal <input type="checkbox"/> Friend				
<input type="checkbox"/> Agency (Specify) _____ <input type="checkbox"/> BGE Website <input type="checkbox"/> BGE Employee Referral <input type="checkbox"/> Other (Specify) _____				

Name and relationship of any relatives employed here	Names of any acquaintances employed here
--	--

Drivers License #:

Are you lawfully authorized to be employed in this country  Yes  No If hired, you will be required to submit documents sufficient to establish employment authorization and identity in compliance with the Immigration Reform and Control Act of 1986. While you need not provide this proof of citizenship or immigration status at the time of you are interviewed, please be prepared to assure us that you can do so immediately upon being hired.

### Employment Interest

Position(s) Applied for:	Select One: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer
Have you ever applied for employment with BGE? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, when? _____ Where? _____	When can you start employment?
What is your current employment status? <input type="checkbox"/> Employed <input type="checkbox"/> Self-Employed <input type="checkbox"/> Unemployed	May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

What is your expected Salary? Amount \$ \_\_\_\_\_ per \_\_\_\_\_

### Education

Type of School	Name		Location		Type of Degree	Major	Minor	GPA
	City	State						
High School								
College(s)								
Grad School(s)								
Other Schools or Courses								

Scholarships, fellowships, etc.:	Honors, Honorary Societies, any offices held, etc.:
----------------------------------	---

### Professional Affiliations and Registrations

List any professional affiliations and any offices held (use a separate sheet, if necessary):

#### Registrations / Licenses

Type	Active	State or Country	Mo/Yr Granted	Reg. No.
Type	Active	State or Country	Mo/Yr Granted	Reg. No.
Type	Active	State or Country	Mo/Yr Granted	Reg. No.

**Criminal Convictions**

Have you been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled, expunged or sealed by a court?

Yes       No

If Yes, describe in full on a separate page.

**Employment History (List your last three employers beginning with the most recent)**

Present or Last Position	Name of Company	From Month/Year	To Month/Year
--------------------------	-----------------	-----------------	---------------

Street Address	City	State	Zip
----------------	------	-------	-----

Job Title and Duties:	Reason for Leaving:
-----------------------	---------------------

Starting Pay Amount \$ _____ per _____	Ending Pay Amount \$ _____ per _____	Bonus
---	---	-------

Name of Supervisor	Title of Supervisor	Phone number of Supervisor
--------------------	---------------------	----------------------------

Present or Last Position	Name of Company	From Month/Year	To Month/Year
--------------------------	-----------------	-----------------	---------------

Street Address	City	State	Zip
----------------	------	-------	-----

Job Title and Duties:	Reason for Leaving:
-----------------------	---------------------

Starting Pay Amount \$ _____ per _____	Ending Pay Amount \$ _____ per _____	Bonus
---	---	-------

Name of Supervisor	Title of Supervisor	Phone number of Supervisor
--------------------	---------------------	----------------------------

Present or Last Position	Name of Company	From Month/Year	To Month/Year
--------------------------	-----------------	-----------------	---------------

Street Address	City	State	Zip
----------------	------	-------	-----

Job Title and Duties:	Reason for Leaving:
-----------------------	---------------------

Starting Pay Amount \$ _____ per _____	Ending Pay Amount \$ _____ per _____	Bonus
---	---	-------

Name of Supervisor	Title of Supervisor	Phone number of Supervisor
--------------------	---------------------	----------------------------

**List Three References - Current and Previous Supervisors that may be contacted**

Name	Contact Address	Phone - Use Business if OK	Your Association	Years Known
------	-----------------	----------------------------	------------------	-------------

Name	Contact Address	Phone - Use Business if OK	Your Association	Years Known
------	-----------------	----------------------------	------------------	-------------

Name	Contact Address	Phone - Use Business if OK	Your Association	Years Known
------	-----------------	----------------------------	------------------	-------------

**Applicant's Statement and Signature**

These answers are true and complete to the best of my knowledge. Brown & Gay Engineers, Inc. may investigate all statements contained in this application, and I understand that any false or misleading information provided during the application or interview will result in my immediate discharge if I am hired, regardless of when discovered.

I UNDERSTAND THAT THIS APPLICATION IS NOT A CONTRACT OF EMPLOYMENT. I ALSO UNDERSTAND THAT IF HIRED, REGARDLESS OF ANY ORAL REPRESENTATIONS TO THE CONTRARY, THE EMPLOYMENT RELATIONSHIP BETWEEN MYSELF AND THE COMPANY IS TERMINABLE-AT-WILL SO THAT BOTH THE COMPANY AND I REMAIN FREE TO CHOOSE TO END OUR WORKING RELATIONSHIP AT ANY TIME, FOR ANY REASON. ANY CHANGES TO THIS EMPLOYMENT RELATIONSHIP MUST BE MADE IN WRITING.

I understand drug and alcohol tests may be required. I authorize Brown & Gay Engineers, Inc. to make a thorough investigation of my past employment, education, driving record, and job-related activities, and I release from all liability all persons, companies, and corporations providing such information, either in writing or orally. I also indemnify Brown & Gay Engineers, Inc. against any liability which might result from making such investigation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Government agencies require reports on status of applicants. This data is for analysis and affirmative action only. Submission is voluntary. Failure to supply this information will not jeopardize or adversely affect any consideration you may receive for employment or later advancement in employment.

---

---

Sex:  Male  Female

Race / Ethnicity:  White  Black  Hispanic  
 American Indian  Asian/Pacific Islander  Other

Veteran:  Special Disabled Veteran  Vietnam Era Veteran

---

---

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Name First Middle Area Code

Address \_\_\_\_\_  
Street City State Zip

Please identify where you learned about an employment opportunity with this organization.

- Newspaper Ad  Tech School/College Placement
- Employee Referral  Temporary Service
- Recruiter  State Employment Service
- Other